

Can you spot the potential!

Feel like your current role has you barking up the wrong tree? Time to change your spots and get a paw in the door of a great company? If you're looking for new digs and have hot administration skills ...then we have a sales coordinator role that you'd be barking mad to miss! Based in Ponsonby, our client is one of the key names in the business and works with some of the hottest new acts and legendary artists around. Your role will be processing and keying in orders, producing weekly and monthly sales notes and communicating with customers. There is good variety and challenge in the role, reception cover and the chance to provide administrative support to the marketing and sales teams at the same time as growing your skills. To join this pack you'll exhibit a highly organised and methodical approach to administrative support, have infallible attention to detail and be wild about putting your time management and communication skills into a challenging role.

An interest in music would see you licking your chops with happiness!

This is one howling opportunity so apply today!

Call Tara Jane on 09 968 8478 or email CV to tarajane@jobswithsalt.com

Sales Coordinator - Ponsonby



THE VITAL INGREDIENT

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